

Edwin Drood CAST EXPECTATIONS & COMMITMENT AGREEMENT

Please bring a signed copy of this document with you to auditions.

REHEARSAL EXPECTATIONS

- During rehearsals, all students are expected to remain focused and on task.
- Sign in with the stage manager or on the call board for all rehearsals and performances. Students must be signed in BEFORE their designated call times. You are late if your call time is 3:00 and you sign in at 3:00. "Early is on time, on time is late, and late is unacceptable"
- Bring all necessary items to rehearsal. This may include a script (even if you are off book!), a pencil, character shoes or dance shoes, a snack, homework, paper for taking notes, proper clothes, and anything else that might be called for.
- Wear appropriate clothing. If you can't comfortably (and modestly) do a cartwheel in whatever you are wearing, you probably should not be wearing it to rehearsal. Close-toed shoes are required.
- Student stage managers and assistants are at every rehearsal and help to organize the production process. Please respect them and listen to their instructions.
- Cell phones are not allowed during rehearsals. Students are expected to turn their cell phones to airplane mode, do not disturb, or completely off upon arrival, and are only allowed to access them during breaks. Students should NEVER have their phones in their pocket on stage.
- Students are not allowed to share or post photos or videos of rehearsals. This is very important to keep the magic of the show AND to keep from violating our contract with Concord Theatricals.
- Rehearsals are two to three hours long. Music and blocking rehearsals are typically after school until 5 or 6. Choreography rehearsals can start later in the afternoon, like 4 or 5, and last until 7 or 8.
- Tech week rehearsals are 6-10pm. Students may take a few minutes to get out of rehearsal after putting away costumes and cleaning their spaces.

SCRIPTS AND SHEET MUSIC

Students will receive a spiral bound script or a paper copy of sheet music. These are on loan to your student, and are expected to be returned by Tuesday, November 22. Lost scripts will be charged a fee.

WARDROBE

Costumes are to be hung up and properly stored in the dressing rooms or wardrobe storage room each night, depending upon your individual instructions. You are responsible for missing or damaged items.

- Never eat or drink anything other than water in costume.
- Never pile costume pieces on a chair, counter, or the floor.
- Costumes must not leave the building for any reason, unless approved by the director or Ms. Vicki

BACKSTAGE ETIQUETTE

- No food or drinks allowed in the dressing rooms or makeup room.
- Do not visit dressing rooms other than your own.
- Parents, visitors, and students outside of the cast or crew are not allowed backstage, in the hallways surrounding the auditorium/Studio One, in the dressing rooms, or in the makeup room during, before, and after rehearsals and shows.
- Counter space, mirrors, and tables are to be shared. Nobody has the right to "claim" a station as their own unless they have been assigned to do so by the director or wardrobe manager.
- Do not touch a prop unless it belongs to you AND it is the appropriate time for you to use it.

- Actors are not allowed to leave the backstage area after their call time. At no point may an actor go out into the lobby or auditorium to speak with someone who is not in the cast or crew unless the show is over.

CELL PHONES

Cell phones are to be turned off during rehearsals. The best time to text a parent to let them know when a tech rehearsal will be over is after the run itself has ended but before notes are given. Cell phones are not to be used to take notes. Ms. Chalfant, Ms. Megan, Mr. Willis, Ms. Vicki and other designated volunteers reserve the right to confiscate phones if they are being used inappropriately or at inappropriate times and will be returned at the end of the rehearsal or performance.

CLOSED REHEARSALS

In order to save the “magic” of the show for the performances and to provide a safe environment in which students can feel comfortable being creative, making mistakes, and developing as performers, all rehearsals are closed to observers. Unless invited by the director, observers are not allowed in the rehearsal space. Parents who are picking up students are invited to wait in the performing arts lobby or surrounding hallways.

CONFLICTS:

Conflicts that have not been reported on your audition form will not be excused, except legitimate emergencies and illnesses. We make the rehearsal schedule based on the conflicts you report, so we expect you to be at all rehearsals you are scheduled for. Unexcused absences or adding additional conflicts after auditions may result in termination from the cast.

PRODUCTION FEE

The production fee for this show is **\$150**. Fees are payable via charms. Production fees should never keep a student from participating in our program. If fees are an issue, please reach out to Ms. Chalfant. The first \$100 of the fee is due Tuesday, November 1.

VOLUNTEERING

By volunteering for a show through the starboosters, your production fee can be reduced by \$25 for every show volunteered, up to \$50. Volunteers are always welcome, and can work concessions, as ushers, in front-of-house at the flower, merch, or photo table, or in the box office.

INTERNATIONAL THESPIAN FESTIVAL

We are having this performance adjudicated for the possibility of traveling to Bloomington, Indiana in June 2023 to perform on the ITF mainstage. If chosen, all cast members will be expected to attend remount rehearsals and the international thespian festival, unless otherwise indicated on the audition form.

ADS & SUPPORT LINES

A portion of your advertisement and support lines amount will go directly into your charms account, where you can use it to pay production fees, travel expenses, etc. Advertisements are due October 3, and Support Lines are Due October 17.

Student Name: _____ **Grade:** _____

Student Signature: _____

Parent/Guardian Signature: _____